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## References & Recommended Reading List

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Kennedy, J. (2008) *Cover Letters For Dummies*

Lorenzo, D. (2006) *Career Intensity: Business Strategy for Work Place Warriors and Entrepreneurs*

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Straub, C. (1996) *Creating Your Skills Portfolio: Show Your Accomplishments*

Whitcomb, S. (1998) *Resume Magic: Trade Secrets of a Professional Resume Writer*