

References & Recommended Reading List

Aguinis, Herman (2012) *Performance Management (3rd Edition)*

Armstrong, Sharon (2010) *the Essential Performance Review Handbook: A Quick and Handy Resource for Any Manager or HR Professional*

Armstrong, Sharon (2003) *Stress-free Performance Appraisals*

Bacal, Robert (2003) *the Manager's Guide to Performance Reviews*

Bowen, R. Brayton (2000) *Recognizing and Rewarding Employees*

Falcone, Paul (2013) *The Performance Appraisal Tool Kit: Redesigning Your Performance Review Template to Drive Individual and Organizational Change*

Falcone, Paul (2011) *2600 Phrases for Setting Effective Performance Goals: Ready-to-Use Phrases That Really Get Results*

Grote, Dick (2011) *How to Be Good at Performance Appraisals: Simple, Effective, Done Right*

Max, Douglas (2010) *Perfect Phrases for Performance Reviews*

Rudman, Richard (2004) *Performance Planning & Review: Making Employee Appraisals Work*